



HEADQUARTERS
Civil Air Patrol • United States Air Force Auxiliary
F. R. Sussey Composite Squadron
40 Airport Drive
Fulton, New York 13069

29 Aug 2007

MEMORANDUM FOR CNY GROUP PERSONNEL

FROM: HQ NY-408/CD

SUBJECT: Ground Team Academy Announcement

- 1) The F. R. Sussey Composite Squadron will be hosting a Ground Team Academy from Friday, September 28th to Sunday, September 30th. The location (tentative) is the Engineers Joint Training Fund in Constantia, New York. Ground Team Academy is designed to provide a solid foundation for achieving the GTM3 (Ground Team Member, Level 3) emergency services rating. Those interested in Ground Search and Rescue would be ideal candidates to attend. Activity is open to cadets and senior member students.
- 2) Students at GTA will be camping in a field environment while learning the skills and tasks required by national standards. Students will bring/provide for their own meals as a part of the training, though hot water and fire will be provided.
- 3) Prerequisites:
 - a. Prior to the application deadline, all applicants will:
 - i. Hold a valid CAPF 101 with General Emergency Services rating
 - ii. Hold a GTM3 SQTR signed by their squadron commander authorizing them to begin training as a Ground Team Member trainee.
 - iii. Have passed the CAPT 117 Part 1 Continuing Education online exam.
- 4) To apply, interested members will send an application packet consisting of:
 - a. Completed CAPF 31 with signatures of applicant, squadron commander, and (if a cadet under 18) parent or guardian.
 - b. Completed CAPF 60, Emergency Notification Data
 - c. Attached copy of CAPF 101 with GES qualification denoted (E-Services print-outs acceptable).
 - d. Attached copy of CAPT 117 Part 1 completion certificate
 - e. Attached copy of signed GTM3 trainee SQTR.
 - f. Attached copies of any CAP Radio Operator Permit, CAP Driver Permit (senior members) and/or First Aid and CPR or related training certificates.
 - g. Check or money order for \$10.

- 5) Application packets must be postmarked by Friday, September 21st, addressed to:
2d Lt Grace Orbesen
Ground Team Academy Registrar
502 Charles Street
Chittenango, NY 13037
- 6) **This activity is limited to the first 25 students to sign up.** Accepted students will receive a welcome packet including schedules, directions to Engineers, and packing list. Applicants who are declined or wait listed will be notified by email or mail, and their activity fee check returned.


MICHAEL F KIELOCH, Capt, CAP
Activity Commander

Distribution:

- 1 – Each Squadron
- 1 – Group HQ
- 1 – Correspondence File
- 1 – Electronic Distribution